

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Chris Way, Principal Traffic Engineer		Telephone number: 0113 37 87493
Subject²:	Morley Town Fund Advance Funding – TRO advertisement		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Chief Officer, Highways & Transportation:</p> <p>a) noted the contents of this report, and the report to the Director of City Development dated 23rd November 2020;</p> <p>b) instructed the City Solicitor to advertise two experimental Traffic Regulation Orders to introduce:</p> <p>i) A Bus Taxi and Cycle gate and a one way traffic flow on Queen Street from its junction with Chapel Hill southbound for 27 metres;</p> <p>ii) Extension of the existing Prohibition of Vehicles on Queen Street to cover the period 7pm – 7am Friday – Monday and to restrict loading and unloading between 5pm and 7pm in addition to the existing hours of restriction;</p> <p>iii) No Waiting At Any Time on parts of Queen Street on the approach to the junction with Chapel Hill, all as shown on drawing No. TM-26-664-TRO-01 and to include a provision within the Orders to enable the Chief Officer (Highways and Transportation) to modify or suspend the operation of the Orders or any of their provisions during the period of the experiment if it appears to him to be essential to do so; and</p> <p>c) At the end of the experiment which can remain in operation for a maximum period of 18 months and if no valid objections are received following the 6 month minimum objection period, to give appropriate consideration to making the Orders permanent to incorporate any modifications considered necessary as a consequence of monitoring the experiment.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Morley has been selected as one of the places deemed eligible by Government to bid for Towns Fund monies. As part of this process a grant of £750,000 has been made available for capital projects in the town to be delivered before the end of the 2020/21 financial year</p> <p>On 24th November 2020 the Director of City Development approved this expenditure, which includes £550,000 for highways projects at Morley Bottoms and on Queen Street.</p> <p>Traffic Regulation Orders are required to deliver these schemes, and this report seeks approval to advertise these and to note the injection of £550,000 into the Highways & Transportation capital programme.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>None</p>
Affected wards:	Morley South
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The Executive Member has been briefed and will be updated at appropriate intervals regarding the progress of the scheme.</p> <p>Ward Councillors</p> <p>Ward councillors have been briefed through meetings and via the Town Fund Board and via email.</p> <p>Others</p> <p>Local stakeholders including businesses and the Town Councils have been briefed at meetings in December 2020.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chief Officer (Highways & Transportation) – to be completed within 18 months following advertisement in February 2021.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date: 12/01/21

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only/

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.